Advanced Prep Workshop for the New 2021 PMP Certificate

*This 4-day interactive **live instructor-led online virtual** workshop prepares participants to successfully pass the PMP® exam, with a proven approach using accelerated learning techniques, developed by legendary **Rita Mulcahy** and **Roger Wild PMP, PMI-ACP***

MAY 24-27, 2021
Online Virtual Instructor-Led Workshop

35 PDU

Rita's Course in a Book® for Passing the Project Management Professional (PMP)® Exam

MORE THAN 400 EXERCISES & SAMPLE EXAM QUESTIONS

Rita Mulcahy's™
PMP® Exam Prep
Tenth Edition

For 2021 Exams

Inside this book:
- Tricks of the Trade®
- What you really need to know to pass the exam
- Agile content to improve understanding
- Straightforward approach to complex material
- Proven study techniques
- Practice exams and exercises focused on essential concepts

Aligned with the *PMBOK® Guide, Sixth Edition* and the 2021 *Examination Content Outline* (ECO) For exams taken after January 2, 2021

Rita Mulcahy, PMP, et al.

Workshop Focus

Pass the PMP Exam offered by the Project Management Institute, with full confidence

Use world-class Rita Mulcahy's workbook & training materials developed by Roger Wild

Identify gaps in your knowledge that may hurt you on the exam

Become focused on the areas where students typically have most difficulty

Have a better understanding of the concepts asked for in the PMP® Exam

Develop a personalized study plan to help reduce your follow-on study time

Be more comfortable with the types of questions you will see on the exam

Utilize tips to pass the exam that have been used successfully by thousands of people

Design your personalized test taking strategy

Facilitated by Roger Wild · PMP · PMI-ACP

KTC International
Success through Competitive Intelligence

We GUARANTEE passing the PMP Exam on the first attempt!

PMP Exam Prep Workshop

ADVANCED PREP WORKSHOP WITH TIPS & TRICKS FOR THE NEW 2021 PMP EXAM

About the New 2021 PMP® Exam

Every 3-5 years, PMI® conducts research to understand how the profession has progressed, the impact of emerging trends, and how the responsibilities of project managers have changed. As a result, the new PMP exam focus has shifted from a *task-driven* approach to **value-delivery** approach.

The new PMP Exam tests applicants' knowledge and experience across 3 key domains: **People**, **Processes** and **Business Environment**. Major change is the inclusion of **Agile** and **Hybrid** project management approaches, which comprise about half of the total exam content, while the other half accounts for a more traditional, predictive approaches (e.g. Waterfall).

Course Overview

This accelerated learning course is designed to help you prepare for the PMP® Exam with the least amount of study. Developed by **Rita Mulcahy**, this course is designed to decrease your after-class study time from hundreds of hours to less than forty.

Unique features of this course include games, exercises, case studies and other tools to help you understand the concepts necessary to pass the PMP® Exam.

Materials utilized in this class include Rita's PMP® Exam Prep Book 10th edition plus other materials developed exclusively by the course instructor **Roger Wild PMP, PMI-ACP**, which are not available to the general public.

Course Learning Objectives

By the end of this course you will be able to:

- Pass the PMP® Exam offered by the Project Management Institute, with full confidence
- Identify gaps in your knowledge that may hurt you on the exam
- Be more comfortable with the types of questions you will see on the exam
- Use tips to pass the exam that have been used successfully by thousands of people
- Design your personalized test taking strategy

Why Take This Course?

Imagine what the class designed by **Rita Mulcahy PMP**, one of the world's greatest experts on the PMP® Exam, might be like. Why should you take our PMP Exam prep class?

1. Study Time ~ most experienced Project Managers will not require any additional study time after this class and will be ready to take the exam immediately upon completion of the course. Some people may require up to 40 hours of an additional self-study to be fully prepared to successfully pass the PMP Exam.

2. Instruction ~ This course uses accelerated learning techniques. Project managers who are also expert trainers teach our courses! We hear, "This was the best class I have EVER attended on ANY topic!"

3. You will utilize the best-selling materials available to pass the PMP® Exam-including Rita's book, PMP® Exam Prep. You will also gain access to study materials not otherwise available to the general public.

4. You will learn topics that are on the exam but are NOT in the *PMBOK® Guide*, as well as, reasons why others fail the exam and how to avoid these critical mistakes.

5. You will understand how to analyze and answer the most difficult questions on the exam, and quickly tackle situational questions that seemingly have more than one correct answer.

6. You will discover what you know, as well as what you do NOT know, and receive help filling your knowledge gaps.

7. **The course gives all the 35 PDU / training contact hours, needed to apply for the PMP exam.**

35 PDU

Preparation

- Study the PMP Exam Content Outline & "PMP Handbook"
- Check the available exam dates in your area and https://home.pearsonvue.com/Test-takers.aspx
- Prepare your application and be ready to submit it immediately after the class completes.
- Study the PMP Exam Content Outline & "PMP Handbook"

Course Outline

Overview of the exam:
- How to study and create a study plan
- Tricks for memorizing formulas
- Tricks to help you understand how the PMP® questions are written
- Tricks for shortening your study time
- Tricks for taking the exam
- Reasons people fail the exam and how to make sure you do not do the same
- Exercises to help you understand and conceptualize information you need to know

Detailed coverage of:
- Processes and Domains of project management
- The framework of project management
- Integration management
- Scope management
- Schedule management
- Cost management
- Quality management
- Resources management
- Communications management
- Risk management
- Procurement management
- Stakeholder management
- Identify gaps in your knowledge and develop a personalized study plan

Course Materials

- PMP® Exam Prep Book by Rita Mulcahy PMP
- Proprietary materials developed by Roger Wild PMP, PMI-ACP
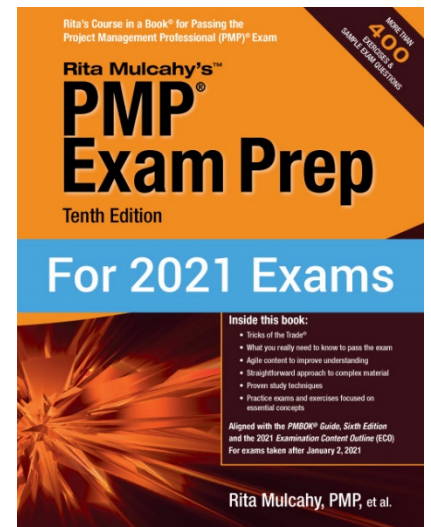
Exam Passing Guarantee!!

Our goal is to ensure you participants pass the PMP exam on the **first** attempt. Based on 12 years of delivering this course and our unique teaching method, we **guarantee** all participants will earn their certification after completing this class.

In an unlikely event, of a participant failing to pass their PMP exam **within 90 days of completing the class**, we will provide:

- An evaluation of your exam results
- One-on-one instruction and guidance
- A full review of your exam readiness
- Personalized assignments and study schedule
- **Free-of-charge participation in another PMP Exam Prep class**

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Exam Content Outline

From: https://www.pmi.org/-/media/pmi/documents/public/pdf/certifications/pmp-examination-content-outline.pdf

Domain	Percentage of Items on Test
I. People	42%
II. Process	50%
III. Business Environment	8%
Total	100%

About half of the examination will represent predictive project management approaches and the other half will represent agile or hybrid approaches. Predictive, agile, and hybrid approaches will be found throughout the three domain areas listed above and are not isolated to any particular domain or task.

DOMAINS, TASKS AND ENABLERS

In this document you will find an updated structure for the PMP Examination Content Outline.

- **Domain:** Defined as the high-level knowledge area that is essential to the practice of project management.
- **Tasks:** The underlying responsibilities of the project manager within each domain area.
- **Enablers:** Illustrative examples of the work associated with the task. Please note that enablers are not meant to be an exhaustive list but rather offer a few examples to help demonstrate what the task encompasses. **I**

Domain I – People (42%)

Task 1

Manage conflict
- Interpret the source and stage of the conflict
- Analyze the context for the conflict
- Evaluate/recommend/reconcile the appropriate conflict resolution solution

Task 2

Lead a team
- Set a clear vision and mission
- Support diversity and inclusion (e.g., behavior types, thought process)
- Value servant leadership (e.g., relate the tenets of servant leadership to the team)
- Determine an appropriate leadership style (e.g., directive, collaborative)
- Inspire, motivate, and influence team members/stakeholders (e.g., team contract, social contract, reward system)
- Analyze team members and stakeholders' influence
- Distinguish various options to lead various team members and stakeholders

Task 3

Support team performance
- Appraise team member performance against key performance indicators
- Support and recognize team member growth and development
- Determine appropriate feedback approach
- Verify performance improvements

Task 4

Empower team members and stakeholders
- Organize around team strengths
- Support team task accountability
- Evaluate demonstration of task accountability
- Determine and bestow level(s) of decision-making authority

Task 5

Ensure team members/stakeholders are adequately trained
- Determine required competencies and elements of training
- Determine training options based on training needs
- Allocate resources for training
- Measure training outcomes

Task 6

Build a team
- Appraise stakeholder skills
- Deduce project resource requirements
- Continuously assess and refresh team skills to meet project needs
- Maintain team and knowledge transfer

Task 7

Address and remove impediments, obstacles, and blockers for the team
- Determine critical impediments, obstacles, and blockers for the team
- Prioritize critical impediments, obstacles, and blockers for the team
- Use network to implement solutions to remove impediments, obstacles, and blockers for the team
- Re-assess continually to ensure impediments, obstacles, and blockers for the team are being addressed

Task 8

Negotiate project agreements
- Analyze the bounds of the negotiations for agreement
- Assess priorities and determine ultimate objective(s)
- Verify objective(s) of the project agreement is met
- Participate in agreement negotiations
- Determine a negotiation strategy

Task 9

Collaborate with stakeholders
- Evaluate engagement needs for stakeholders
- Optimize alignment between stakeholder needs, expectations, and project objectives
- Build trust and influence stakeholders to accomplish project objectives

Task 10

Build shared understanding
- Break down situation to identify the root cause of a misunderstanding
- Survey all necessary parties to reach consensus
- Support outcome of parties' agreement
- Investigate potential misunderstandings

Task 11

Engage and support virtual teams
- Examine virtual team member needs (e.g., environment, geography, culture, global, etc.)
- Investigate alternatives (e.g., communication tools, colocation) for virtual team member engagement
- Implement options for virtual team member engagement
- Continually evaluate effectiveness of virtual team member engagement

Task 12

Define team ground rules
- Communicate organizational principles with team and external stakeholders
- Establish an environment that fosters adherence to the ground rules
- Manage and rectify ground rule violations

Task 13

Mentor relevant stakeholders
- Allocate the time to mentoring
- Recognize and act on mentoring opportunities

Task 14

Promote team performance through the application of emotional intelligence
- Assess behavior through the use of personality indicators
- Analyze personality indicators and adjust to the emotional needs of key project stakeholders

Domain II – Process (50%)

Task 1
Execute project with the urgency required to deliver business value

- Assess opportunities to deliver value incrementally
- Examine the business value throughout the project
- Support the team to subdivide project tasks as necessary to find the minimum viable product

Task 2
Manage communications

- Analyze communication needs of all stakeholders
- Determine communication methods, channels, frequency, and level of detail for all stakeholders
- Communicate project information and updates effectively
- Confirm communication is understood and feedback is received

Task 3
Assess and manage risks

- Determine risk management options
- Iteratively assess and prioritize risks

Task 4
Engage stakeholders

- Analyze stakeholders (e.g., power interest grid, influence, impact)
- Categorize stakeholders
- Engage stakeholders by category
- Develop, execute, and validate a strategy for stakeholder engagement

Task 5
Plan and manage budget and resources

- Estimate budgetary needs based on the scope of the project and lessons learned from past projects
- Anticipate future budget challenges
- Monitor budget variations and work with governance process to adjust as necessary
- Plan and manage resources

Task 6

Plan and manage schedule

- Estimate project tasks (milestones, dependencies, story points)
- Utilize benchmarks and historical data
- Prepare schedule based on methodology
- Measure ongoing progress based on methodology
- Modify schedule, as needed, based on methodology
- Coordinate with other projects and other operations

Task 7

Plan and manage quality of products/deliverables

- Determine quality standard required for project deliverables
- Recommend options for improvement based on quality gaps
- Continually survey project deliverable quality

Task 8

Plan and manage scope

- Determine and prioritize requirements
- Break down scope (e.g., WBS, backlog)
- Monitor and validate scope

Task 9

Integrate project planning activities

- Consolidate the project/phase plans
- Assess consolidated project plans for dependencies, gaps, and continued business value
- Analyze the data collected
- Collect and analyze data to make informed project decisions
- Determine critical information requirements

Task 10

Manage project changes

- Anticipate and embrace the need for change (e.g., follow change management practices)
- Determine strategy to handle change
- Execute change management strategy according to the methodology
- Determine a change response to move the project forward

Task 11

Plan and manage procurement

- Define resource requirements and needs
- Communicate resource requirements
- Manage suppliers/contracts
- Plan and manage procurement strategy
- Develop a delivery solution

Task 12

Manage project artifacts

- Determine the requirements (what, when, where, who, etc.) for managing the project artifacts
- Validate that the project information is kept up to date (i.e., version control) and accessible to all stakeholders
- Continually assess the effectiveness of the management of the project artifacts

Task 13

Determine appropriate project methodology/methods and practices

- Assess project needs, complexity, and magnitude
- Recommend project execution strategy (e.g., contracting, finance)
- Recommend a project methodology/approach (i.e., predictive, agile, hybrid)
- Use iterative, incremental practices throughout the project life cycle (e.g., lessons learned, stakeholder engagement, risk)

Task 14

Establish project governance structure

- Determine appropriate governance for a project (e.g., replicate organizational governance)
- Define escalation paths and thresholds

Task 15

Manage project issues

- Recognize when a risk becomes an issue
- Attack the issue with the optimal action to achieve project success
- Collaborate with relevant stakeholders on the approach to resolve the issues

Task 16

Ensure knowledge transfer for project continuity

- Discuss project responsibilities within team
- Outline expectations for working environment
- Confirm approach for knowledge transfers

Task 17

Plan and manage project/phase closure or transitions

- Determine criteria to successfully close the project or phase
- Validate readiness for transition (e.g., to operations team or next phase)
- Conclude activities to close out project or phase (e.g., final lessons learned, retrospective, procurement, financials, resources)

Domain III – Business Environment (8%)

Task 1

Plan and manage project compliance

- Confirm project compliance requirements (e.g., security, health and safety, regulatory compliance)
- Classify compliance categories
- Determine potential threats to compliance
- Use methods to support compliance
- Analyze the consequences of noncompliance
- Determine necessary approach and action to address compliance needs (e.g., risk, legal)
- Measure the extent to which the project is in compliance

Task 2

Evaluate and deliver project benefits and value

- Investigate that benefits are identified
- Document agreement on ownership for ongoing benefit realization
- Verify measurement system is in place to track benefits
- Evaluate delivery options to demonstrate value
- Appraise stakeholders of value gain progress

Task 3

Evaluate and address external business environment changes for impact on scope

- Survey changes to external business environment (e.g., regulations, technology, geopolitical, market)
- Assess and prioritize impact on project scope/backlog based on changes in external business environment
- Recommend options for scope/backlog changes (e.g., schedule, cost changes)
- Continually review external business environment for impacts on project scope/backlog

Task 4

Support organizational change

- Assess organizational culture
- Evaluate impact of organizational change to project and determine required actions
- Evaluate impact of the project to the organization and determine required actions

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Your Instructor

ROGER WILD PMP, PMI-ACP has more than 25 years' experience in project and program management, as a practitioner, training and facilitator. He is a Project Management Professional (PMP®) and Agile Certified Practitioner (PMI-ACP®) certified by the Project Management Institute (PMI®) and a PRINCE2 Practitioner. Roger holds a Masters Certificate in Project Management from Georgetown University.

As Consulting Director of Project Associates (Europe), he provides project & program management consultancy and training to international audiences including Alstom, AON, Barclays Bank, Cameron, Credit Suisse, ECCO, Ericsson, Hewlett-Packard, HSBC Bank, Proctor & Gamble, TNK-BP, Nestle, Novartis, Orange, Unicredit Bank and Standard Life.

Recent experience includes working with HSBC Bank on their Change & Benefits Realization programs in Mexico and Hong Kong, assignments for Nestle (Europe) Food & Beverage businesses, implementing new processes for major Capital Investments Programs and various assignments for the Abu Dhabi Tourism Development & Investment Company (TDIC) working on their exciting portfolio of five star resorts, golf courses and museums.

In 2006, Roger was personally trained by Rita Mulcahy, the founder of RMC Project Management Inc. to deliver her accelerated learning courses for PMP Exam Preparation. He has since delivered courses across the globe and helped more than a 1,000 people achieve their PMP and PMI-ACP Certification.

ABOUT THE ORGANIZER

KTC International is a training & consulting firm, specializing in bringing leading international speakers to cities across Europe. Our events aim to help delegates and their organizations to achieve strategic goals by proper implementation of project management tools & techniques, smooth business change and use of technology.

People presenting at our events are those who set the global standards and include coveted PMI Global Congress speakers, such as Dr. Prasad Kodukula, Karl Muenchow, Liam Dillon, Dr. Richard Graham or Roger Burlton, among many others.

KTC International was established in 2003 with headquarters in Budapest, Hungary. With a track-record spanning over 16 years, we have been instrumental in organizing over 500 different congresses, conferences, forums, round-tables, seminars, workshops and specialized in-house events, that gathered more than 10,000 people in total.

For more information visit: https://www.ktc-international.hu/training-overview.html

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To reserve your participation please complete the registration form and send it to operations@ktcintl.com

PARTICIPANTS' INFORMATION		EVENT DETAILS	
Name		Advanced PMP® Exam Prep Workshop	
Job Title		May 24-27, 2021 (4 days)	
e-mail		Online	
Name		Virtual Instructor-Led Workshop	
Job Title		**REGISTRATION FEES**	**Please mark the appropriate box!**
e-mail		**Standard** single delegate fee	€ 1,295 / delegate
Name		**PMP/PMI-Member** fee with 10% off	€ 1,165 / delegate
Job Title		**INDIVIDUAL EARLY-BIRD DISCOUNT AVAILABLE UNTIL MAY 03, 2021**	
e-mail		Register **now** and receive **€300** off	€ 995 / delegate (for 1-3 delegates)
Name		**GROUP EARLY-BIRD DISCOUNTS AVAILABLE UNTIL MAY 03, 2021**	
Job Title		**3+1 Free seat**: Register 4 delegates **now** and **save € 1,295** (25% discount)	€ 3,885 for 4 delegates (€ 971 average)
e-mail			
		All above listed fees are **gross**. Discounts & Promotional Offers **cannot** be combined. In case of multiple discounts availability, the higher discount applies.	

REGISTERING ORGANIZATION		AUTHORIZATION	
Name		I certify that the above information is correct. I am aware of the prerequisites of the registration.	
EU VAT No.			
Street		Name	
City		Job Title	
Country		Post Code		Signature	
Phone No.		Date	

TERMS & CONDITIONS

Hotel Accommodation & Airport Transfer

This event is happening in a virtual space, online. Therefore no accommodation, travel arrangements or physical event venue is provided by the Organizer.

SALES CONTRACT

This registration form constitutes a legally binding sales contract between the Organizer and the Client. All terms are mutually accepted and agreed in good faith.

1. Fees: Registration fees are inclusive of all program materials, luncheons and refreshments, but exclude accommodation and travel expenses.

2. Payment terms: Following the receipt of the registration form, the Client shall receive an electronic invoice within 2 business days. After an electronic invoice has been e-mailed to the Client, all payments are due within **5 (five) business days**. All payments must be received before the commencement of the event. Fully paid registration fee is the precondition for attendance. The Organizer reserve the right to refuse admission if payment is not received on time. All payments must be made in Euros (€).

3. Cancellation/Substitution: All cancellations must be received in writing prior to the commencement of the event. Provided the registration fee has been paid, there are two options:

Cancellation with substitution: Transfer participation to a colleague at any time, free of charge.

Cancellation without substitution: Receive a Credit Voucher for any future event*

*Cancellation without substitution made 10 (ten) or less days before the commencement of the event is a subject to 20% admin fee. In case of a delegate No-Show without notice, Credit Voucher will not be issued. No refund, partial refund or alternative offer shall be made.

4. Indemnity: While every effort is made to adhere to the advertised package, The Organizer reserves the right to change events dates, sites, location, omit event features or merge the event with another event as deemed necessary, with no penalty. In such situation, no refund, partial refund or alternative offer shall be made.
In case the Organizer permanently cancels the event, for any reason whatsoever (including Force Majeure occurrence) and provided that the event is not postponed to a later date, nor is merged with another event, the Client shall receive a credit note for the amount that Client has paid to such permanently cancelled event, valid for up to 2 (two) years to be used at another event, organized by the Organizer. No refund, partial refund or alternative offer shall be made.

5. Copyright: All intellectual property rights in all materials produced and distributed by the Organizer are expressly reserved and any unauthorized duplication, publication or distribution is prohibited without written permission of the Organizer.

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