Recovering Troubled Projects

Discover how to avoid that sinking feeling and deliver truly successful projects

Practical workshop based on real-world case-studies

16 PDUs

Seminar Focus:

- **Perform** objective assessments of project status with emphasis on early warning signs
- **Identify** success factors to avoid critical situations or failures
- **Discover** how to define and implement a recovery plan
- **Effectively** manage recovery actions and gain management buy-in during the recovery process
- **Learn** how to manage project stakeholder expectations
- **Develop** a detailed checklist for recovering your own projects

KTC International
Success through Competitive Intelligence

OVERVIEW

Have you ever had projects that finished over time or over budget?
Have the user requirements changed so dramatically, that you had to scratch your head? Well you're not alone!

Truly successful projects are in the minority:
29% Succeeded: delivered on time, on budget, with required features and functions
53% Challenged: late, over budget and/or had less than the required features
18% Failed: cancelled prior to completion or delivered and never used

Many Project Managers have learnt that when aiming for success, you need some effective techniques and strategies to deal with over budget or late projects. These projects may be your own, or perhaps ones you have inherited.
This seminar demonstrates a proven process for project recovery and techniques to identify and manage warning signs early in the project lifecycle. You will get everything you need (processes, tools and techniques) to perform a rapid assessment of a project in trouble, develop an effective recovery plan and manage the transition.
The Seminar is highly participative, including a mixture of discussion, exercises, practical tools and case studies.

For certified PMPs attending this seminar awards 16 PDUs

WHO SHOULD ATTEND

This session is a must for experienced Project Managers, Program Managers, IT Directors, PMO Heads and Project Directors and evolved in recovering projects.

BENEFITS OF ATTENDING

Recovering troubled projects is not a myth, it can be done

This course is designed for experienced project managers who are responsible for recovering difficult or out of control projects. Learn techniques to recover existing projects and to understand the early warning indicators that a project is heading in the wrong direction.

Even the most drastic decision, STOP THE PROJECT, needs a careful approach, but before taking that step, let us reflect on how to spot the "warning lights".

This practical seminar contains a significant amount of real-life case studies and team based exercises. These are designed to simulate the environment and feel of an actual troubled project, and will enable you to build your skills in a meaningful way.

- Discover Rapid Assessment methods
- Learn to spot early warning signs and troubled areas
- Identify the cause of troubles and define recovery plans
- Review the symptoms of failure
- Chose a go /no go /redirect strategy
- Learn how to effectively manage risks and project issues
- Develop an action plan for your own real-world projects

DAILY AGENDA

09:00 – 09:30	REGISTRATION & WELCOME COFFEE
09:30 – 11:00	**SESSION 1: Introduction & Definitions**

- Course format and introductions
- Definitions; what is a "troubled project"
- Case Study

11:00 – 11:30	NETWORKING & COFFEE-BREAK
11:30 – 13:00	**SESSION 2: Recognizing the symptoms**

- Symptoms revealing troubled projects
- Discover early warnings and triggers
- How to recognize (early enough) that a project is "in trouble"
- Case Study

13:00 – 14:00	LUNCH
14:00 – 15:30	**SESSION 3: Agreeing on the causes with the stakeholders**

- Rapid assessment of the real reasons why a project is in trouble
- Find out the deep rooted problems
- Case Study

15:30 – 16:00	NETWORKING & COFFEE-BREAK
16:00 – 17:30	**SESSION 4: Analysis**

- Quick and sound evaluation of the situation
- Don't be fooled by appearances; have the courage to see the reality
- Case Study

17:30	END OF DAY 1

DAILY AGENDA

09:00 – 09:30	REGISTRATION & WELCOME COFFEE
09:30 – 11:00	**SESSION 5: Decision making**

- No second chance: how to make the right decision
- Ensuring your project cannot go wrong "again and again"
- Case Study

11:00 – 11:30	NETWORKING & COFFEE-BREAK
11:30 – 13:00	**SESSION 6: Develop a sound and reliable recovery plan**

- Tools and techniques for developing a trustworthy recovery plan
- Building confidence that "this time will be the right time"
- Case Study

13:00 – 14:00	LUNCH
14:00 – 15:30	**SESSION 7: Put the recovery plan in place**

- Implementation of the recovery plan
- Recovering the project and putting it back on track
- Case Study

15:30 – 16:00	NETWORKING & COFFEE-BREAK
16:00 – 17:30	**SESSION 8: Handover**

- How to manage the transition phase
- Handover back to "normality"
- Develop a personal "Action Plan" to apply your learning back at work

17:30	END OF SEMINAR & DELIVERY OF CERTIFICATES (16 PDUs)

KTC INTERNATIONAL
certify to all that

Jane Smith

has attended & successfully completed the
Recovering Troubled Projects
Training Course held on September 17-18, 2012 in Bucharest, RO

TRAINER: Richard A. Graham, PMP   KTC INTERNATIONAL: Goran Kazbaltovic